

11th August 2014

Councillor Rosemary Brown

County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Your ref:
Our ref: MH/KE

Dear Councillor

Your Area Board Allocation of Youth Funds

Further to the discussion at Council on 29th July attached is the breakdown of additional monies to be allocated to your Area Board. This is a one off non-recurring sum to fund the transition to the new ways of working within Youth Services. This will give a total delegated allocation for the whole Council in 2014/15 of circa £526,000 for local decision making.

These additional monies are available because over the last decade the Youth Service has received donations and funds from third parties in addition to council funding. The service has held these funds in separate bank accounts that have sat outside the Council's banking arrangements. This was raised as a weakness by our Internal Auditors and in response the Council's Accounting and Youth teams have, for some time now, undertaken due diligence of the source and exact amount of this funding, as well as any commitments.

The sum of monies varies area to area due to the scale of donations and amounts spent as well as in some cases due to monies being held back for specific purposes. The funds however have been spent in your area and the remaining balances relate to your area.

At 31st March 2014, a cash reconciliation identified a total across all of the County of £526,261 was held in these accounts. Of this total £214,510 was committed / from none council sources. The remaining £311,751 was unallocated / from previous council funds. This work was carried out in conjunction with local youth workers following Internal Audit recommendations and to coincide with the close down of our accounts. This reconciliation has not been updated since 31st March due to resource requirements to implement the changes to the Youth Service, and the delivery of the Summer Programme. As such the attached figures are liable to change. We expect that this may be around a 10% reduction for each area on the figures at 31st March 2014, and as such a total of £280,576 available split across the Areas. The allocation has been based directly on the funds held by each Centre in relation to Area Boards and signed off by individual area youth workers and accountancy.

We will complete final cashing up during the coming weeks and this will also be subject to independent audit. If the assumption of 10% reduction is significantly different from the final account balance we will need to revise your allocation. This spend of course will have occurred for the benefit of youth in your area over the last few months. Officers are also writing out to the original third party source of funds to assess if some of the £214,510 needs to be returned, if it is not needed to be returned or remains unspent then again this money will be added to the sums available to the Area Board, although specific commitments will be highlighted where they are conditional.

The attached (see column D of Appendix A) therefore sets out what we expect the minimum level your Area Board will receive as a one off to fund the transition to the new way of working. This is in addition to the recurring part year allocation announced in June arising from the Youth Review (see Column A of Appendix A). This money will be available to your Area Board from 1st October and the attached therefore allows your Area Board to begin its consideration and planning for spending.

Unfortunately, I am now away until 27th August, but if you have any queries can you email me and I will deal with them promptly on my return.

Yours sincerely



Michael Hudson

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Total Proposed Area Board Youth Funding Allocation for 2014/15

| | A | B | C | D | E |
|-------------------------------------|--|--|---|---|---|
| Analysis per Community Area 2014/15 | Part Year Allocation 14/15 - Youth Formula | Total Area Board LMF Allocation Analysis - note £214,510 already committed | Delegated Area Board LMF Allocation Analysis - note uncommitted element | Assumed minimum LMF allocation per area (90% of previous column) - ONE OFF | TOTAL EST ALLOCATION TO EACH AREA BOARD 14/15 |
| BRADFORD ON AVON | 9,609 | 34,813 | 25,704 | 23,134 | 32,743 |

Notes:

Column A is the part year grant allocation for Youth due under the proposed changes

Column B is the total funds held locally by each Youth Service, this includes committed sums for summer activity, equipment, etc...

Column C is the element of the total funds which at 31st March 2014 were assumed as uncommitted

Column D is 90% of Column C on the assumption that between 31st March 2014 and 1st October the funds will reduce for summer activity in each area

Column E is the total grant assumed at this stage before the final cashing up of the locally held funds that will be allocated to each area board (ie columns A + D = E)

The Locally Held Fund allocation is non recurrent funding for 2014/15 only.